

Teas Lakes POA Board Meeting Minutes

May 9th, 2018

- I. **Call to Order/Proof of Notice:** 6:19 PM; Elizabeth Keithly, Bo Arguello, JoAnn Caldwell, as well as Shelly Peterson with IMC, were present.
- II. Documentation showing proof of notice was posted on the bulletin board, both the POA Facebook page and the Teas Lakes Neighbors Facebook page, as well as the website.
- III. **Minutes:** From April 2018 meeting were read. A motion to approve the minutes was made by Bo and motion was second by Elizabeth and approved unanimously.
- IV. **Treasure's Report:** April 2018 financials and bank reconciliations were reviewed. The Board decided to transfer \$15000 now in one payment from the Mutual of Omaha Account into the Money Market account. A motion to approve the financials and transfer funds were made by JoAnn and motion was second by Elizabeth and approved unanimously.
- V. **Old Business:**
 - A. **Attorney Meeting Review:** The Board had Bryan Fowler sit in on this month's meeting to review the accounts that are in his office and any concerns the Board had regarding communication between his office and IMC.
- VI. **New Business:**
 - A. **Review Late Notices Procedures:** The Board wanted to confirm IMC's procedures for sending out 209 letter late notices. Shelly stated that all 209 letters were sent out via a mailing service. Another concern was how quickly the mailing service was sending out the letters from when Shelly had sent them to the mailing service. The Board confirmed that during most of the year the mailing service is sending out letters in an adequate amount of time, however during the end of the year they tend to run slower. Shelly stated that during those end of the year months, she will mail herself from the IMC office.
 - B. **Discuss Possible Summer Neighborhood Celebration:** Megan Peppers, who does the neighborhood events, suggested doing a 4th of July BBQ event for the neighborhood. The Board reviewed the budget so far for this year and decided that this year would just not be feasible. However, the Board will review the beautification budget for 2019 and try to accommodate a new 4th of July event.
- VII. **Executive Session – 6:52 PM:**
 - A. **ACC Projects:** The Board reviewed the report given by the ACC Committee. There were three projects for this month. One was for 2300 Perkins Crossing regarding a co-owned fence replacement. This project was approved. Another application was for 2319 Perkins Crossing regarding a play structure and netting that was put up. This project is still on-going and has not yet been approved or denied. The last application was for 2207 Jefferson Crossing regarding a fence replacement and addition landscaping. This project was approved.
 - B. **Deed Violations:** The Board reviewed the deed violation report for the month of April. The Board took off the violations that had already been corrected and approved the ones that needed letters sent out.
 - C. **Collection Matters:** The Board reviewed all the pending litigations and past due accounts and their status'. The Board also gave the approval for delinquent accounts to be sent to Bryan Fowler's office once the 209 letters have been returned.
- VIII. **Adjourn: 7:35PM**

JoAnn Caldwell, Teas Lakes POA Secretary